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When we confirm your order, we will send you email with username and password within 12 to 24 hours of purchase. By using these details you can download your purchased product from our ftp delivery server. You must enter your preferred email id at the time you order.

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We sell products made by best of our knowledge. Where products are found to be not suits your requirement, we may help you in preparing documents that suits you. It is your responsibility to download free DEMO and understand list of documents and training material included in the product, we are not bound to provide you replacement with another product. Refunds will not be given in case of wrong product selection or document does not match with your requirements.

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1. The replacement of the products or the supply of equivalent products, or the cost of replacing, or
2. The total purchase price paid for the products under these terms.

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Documentationconsultancy.com Privacy Policy

This is important information we need to share with you, so we recommend taking the time to read through the details and request you to read our privacy policy!

Our Company - Punyam Enterprise's Privacy Policy is all about personal information of our customer – all the things we know about you. With this privacy policy we declare that we will not disclose your personal information to any third party unless it is asked by our legal govt. authority/financial auditors for name and address of our customers. Because your information is so important to us, we'll always be honest and transparent about how we handle it and it is kept secured in our organization.

If you are a consumer, the Policy explains how we collect your personal information, what we do with it and, most importantly, how it's protected.

Why we collect personal information

We collect personal information from you when it is reasonably necessary for a business purpose. That means we collect it to supply you with the products you have asked for and to provide you with the best possible service and deliver our products to you.

Others reasons we collect personal information are to:

- Understand you, and how we can meet your needs now and in the future
- Develop or evaluate products
- Manage our business
- Comply with our legal obligations

The type of information we collect

Documentationconsultancy.com collects personal information like your name, address, date of birth, gender, location, contact details, payment details, financial information, and information about how and where you purchase and use our products.

What we collect straight from you

We collect most personal information directly from you. For example, you might fill out a form online or send us via email. We also collect personal information during our relationship with you. For example, we may collect personal information when you pay for product or invoice, purchase products, or use our products etc.

Sensitive personal information

When we talk about sensitive information, we mean details about your name, address, email id, credit card details, bank details etc.

Generally speaking, we don't need sensitive information about you – it's just none of our business.

There may be times when you choose to tell us about your details, such as if you or your authorised representative has asked us for email-only support due to hearing difficulties.

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