

D154: DEMO OF EQHSMS DOCUMENTATION KIT **Price 799 USD**

A Completely Editable Integrated Management System Documented Information Package (System Manual, Procedures, Forms, Process Flow Chart, Exhibits, Plans, Policies, Audit Checklist, Standard Operating Procedures, Aspect Impact, HIRA, etc., based on ISO 9001:2026, ISO 14001:2026 and ISO 45001:2018)

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Chapter-1.0 CONTENTS OF EQHSMS DOCUMENTATION KIT (Sample documents based on ISO 9001:2026, ISO 14001:2026 and ISO 45001:2018) (More than 320 document files)

A. The Totally Editable Documentation Kit has 16 Main Directories As Below:

Sr. No.	List of Directories	Details of Documents
1.	System Manual	15 Files in MS Word
2.	Procedures	15 Procedures in MS Word
3.	Process Flow Chart	11 process flow charts in MS Word
4.	Standard Operating Procedures	66 SOPs in MS Word
5.	Exhibits	15 exhibits in MS Word
6.	Blank Formats /Templates to retain documented information Name of departments	102 Blank formats in MS Word / Excel
	System (SYS)	28 Formats in MS Word / Excel
	HSE	24 Formats in MS Word / Excel
	Training (TRG)	06 Formats in MS Word
	Marketing (MKT)	04 Formats in MS Word
	Purchase (PUR)	06 Formats in MS Word
	Production (PRD)	07 Formats in MS Word
	Design (RND)	07 Formats in MS Word
	Quality Control (QCD)	03 Formats in MS Word
	Dispatch (DES)	02 Formats in MS Word
	Store (STR)	04 Formats in MS Word
	HRD	03 Formats in MS Word
	Installation and Servicing (SER)	04 Formats in MS Word
	Maintenance (ENG)	04 Formats in MS Word
7.	HSE plans	06 files in MS Word
8.	Policies	12 policies in MS Word
9.	Sample filled Aspects and Impacts	06 files in MS Word
10.	Sample filled HIRA	07 files in MS Word
11.	Sample Filled Formats	56 Blank formats in MS Word
12.	Sample MRM	02 files in MS Word
13.	EQHSMS Audit Checklist (1500+ questions) total 4 checklists)	04 files in MS Word
14.	Register of Rules and Regulations	03 File in MS
15.	Sample Risk Assessment Sheet	01 File in Excel
16.	EQHSMS compliance matrix (Requirements-wise reference documented information)	01 File in MS-Excel

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Total 322 Files in Editable Form For Quick Download by e-delivery

B. Documented Information Package: -

Our documentation kit comprises sample documents required for ISO 9001:2026, ISO 14001:2026 and ISO 45001:2018 certification of environmental, quality and occupational health and safety management systems(EQHSMS) in an integrated manner. **All documents are in MS Word / excel format and you can edit them.** You can do changes as per your company needs and **within few days your entire documents** with all necessary system requirements can be made ready. In the revised ISO 9001:2026, ISO 14001:2026 and ISO 45001:2018, at few places, documented information is required. But for making better system, we have provided many templates from which a user can select to make own system with minor changes. ISO 9001:2026, ISO 14001:2026 and ISO 45001:2018 standards do not require manual, system procedures, etc. They require two types of documented information as listed below.

1. **Maintain documented information (Scope, system manual, process flow charts, Sop, aspect impact, HIRA, policies etc.)**
2. **Retain documented information - Evidence (Forms - templates)**

Under main directories, editable files are made in the Word/Excel Documents as per the details given below. All the documents are related to manufacturing / process industry.

1. System Manual (10 Chapters and 4 Annexure):

It includes a sample copy of system manual which provides clause-wise details on how ISO 9001:2026, ISO 14001:2026 and ISO 45001:2018 systems are implemented. It covers the context of organization, sample policy, objectives, scope, organizations structure as well as macro level each requirement from 4 to 10 of ISO 9001:2026, ISO 14001:2026 and ISO 45001:2018 on how it is implemented in the organization. It covers ISO 9001:2026, ISO 14001:2026 and ISO 45001:2018 documents for tier-1. It has total 10 chapters that cover company profile, amendment sheet, index, clause wise details as per ISO 9001:2026, ISO 14001:2026 and ISO 45001:2018 for implementation. For convenience of users, **this directory includes system manual in a single file as well as manual split over 14 separate files** covering separate chapters and annexures.

(A) Table of Contents

Chapter No.	Subject	Page No.	Clause Reference of ISO 9001:2026, ISO 14001:2026 and ISO 45001:2018
Section – 1			

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1.	Company Profile	1 – 4	-----
2.	Table of Contents	1 – 2	-----
3.	Control And Distribution	1 – 3	-----

Section – 2			
4 to 10	Chapter 4 to 10 covers sample policy, objectives, scope, context of organization and macro level quality management system explaining how requirements are implemented by organization in making the system as per the revised standard.	Approx35 pages	4.0 to 10.0
ANX–I	List of documented information	1 – 1	=====
ANX–II	Glossary of terms	1 – 1	=====
ANX–III	Company activity process flow chart	1 – 2	=====
ANX–IV	Organization structure	1 – 1	=====

2. Procedures (15 procedures):

It covers a sample copy of mandatory procedures as per ISO 9001:2026, ISO 14001:2026 and ISO 45001:2018 covering all the details like purpose, scope, responsibility, how procedure is followed as well as the list of exhibits, reference documents and formats. The list of sample procedures provided is as below.

List of Procedures

1. Procedure For Identification of Environmental Aspects, HSE Hazards and Its Environmental Impacts and Risk Assessment
2. Procedure for identification of compliance obligations
3. Procedure for communication, participation and consultation
4. Procedure for operational control
5. Procedure for emergency preparedness response
6. Procedure for monitoring and measurement
7. Procedure for Management of document
8. Procedure for corrective action
9. Procedure for internal quality management system audit
10. Procedure for management review meeting
11. Procedure for Risk, Biodiversity and Ecosystem Assessment
12. Procedure for Incident investigation, control on non–conformity product
13. Procedure for IMS Training implementation in Organization
14. Procedure for Monitoring and Measuring Equipment control

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15. Procedure for Quality Culture & Ethical Behavior

3. Process Flow Chart (11 process templates)

It covers guideline for processes, flow chart and process model useful for process mapping. It covers process flow chart and activities of all the main and critical processes as listed below with input-output matrix for organization. It helps any organization in process mapping as well as preparing process documents for own organization. In Input and output matrix list of documents input and output as well as interlink age of documents with other departments are given.

List of process flow chart

- | | |
|---|---|
| 1. Process Flow Chart of Customer Service | 7. Process Flow Chart of Quality Control |
| 2. Process Flow Chart of Dispatch | 8. Process Flow Chart of EQMS Coordinator processes |
| 3. Process Flow Chart of Engineering | 9. Process Flow Chart of Research and Development |
| 4. Process Flow Chart of Marketing | 10. Process Flow Chart of Stores |
| 5. Process Flow Chart of Production | 11. Process Flow for Training Activity |
| 6. Process Flow Chart of Purchase | |

4. Standard Operating Procedures (66 SOPs)

It covers a guideline to establish controls on significant hazards, work instructions for operators as well as standard operating procedures. It is useful for process control and establishes an effective HSE management system. It covers do 's and don'ts for the entire main and critical processes and details as per the list given below. It helps any organization in process mapping as well as preparing the SOPs and work instructions for their own organization.

List of SOPs

1.	SOP for Diesel Generator Set	35.	SOP for Stores
2.	SOP for Steam Boiler	36.	SOP for Handling of lab chemicals
3.	SOP for Water Softening Plant	37.	SOP for Asbestos handling, storage and disposal
4.	SOP for Air Compressor	38.	SOP for Unloading of diesel / LDO / Solvents from tanker
5.	SOP for Thermic Fluid Heater	39.	SOP for Material Safety Data Sheet (MSDS)
6.	SOP for Chilling Plant	40.	SOP for Physical and environmental security
7.	SOP for Reverse Osmosis Plant	41.	SOP for Spill response procedure
8.	SOP for Hot Air Generator	42.	SOP for Lockout / Tag out procedure
9.	SOP for Ice Plant	43.	SOP for Pre-startup safety review
10.	SOP for Effluent Treatment Plant	44.	SOP for General handling of forklift
11.	SOP for Waste Filling and Transportation	45.	SOP for Management of Change
12.	SOP for Finished product handling	46.	SOP for HSE Disciplinary Action
13.	SOP for Awareness regarding Environmental, health and safety	47.	SOP for HSE Award and Incentive Scheme
14.	SOP for Accident Reporting, Investigation and Analysis	48.	SOP for Health and Safety committee

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15.	SOP for Personnel security	49.	SOP for Visitor Site Safety Rules
16.	SOP for Change Control	50.	SOP for Office Facilities
17.	SOP for House keeping	51.	SOP for Legal and other requirements
18.	SOP for Plant shut down and start up	52.	SOP for Climate Change Mitigation and Adaptation
19.	SOP for Ware House Operations	53.	SOP for Testing of Raw materials
20.	SOP for Follow up of EMS Requirements at project stage	54.	SOP for Chemical Reaction
21.	SOP for Operation of Power Plant	55.	SOP for Filtration
22.	SOP for Control & Preservation of pollution	56.	SOP for Blending
23.	SOP for Handling storage and disposal	57.	SOP for Tray Dryer
24.	SOP for Mock Drill	58.	SOP for Product change over (Cleaning and Washing)
25.	SOP for General Follow-up	59.	SOP for Product Withdrawal
26.	SOP for Workshop and maintenance activities	60.	SOP for Finished product handling
27.	SOP for Unloading, handling and storage of petroleum & gas	61.	SOP for Awareness regarding Quality, Environmental, health and safety
28.	SOP for Cleaning & Washing	62.	SOP for Review of country specific requirements
29.	SOP for Handling of process materials, RMS and RMS Charging	63.	SOP for Label control
30.	SOP for Drainage line cleaning	64.	SOP for Raw Material Issue
31.	SOP for Elimination of Risk of Accident during Operation of Chain Pulley Blocks, Pressure Vessel and Lifts	65.	SOP for Research and Development
32.	SOP for Emergency plant shutdown	66.	SOP for General Requirement of Sampling
33.	SOP for Scrap management		
34.	SOP for Glass Wool Control		

5. Exhibits (15 exhibits)

It covers Skill Requirements, Disposal of Non-Conforming Products, Objective Plan, Operational Control Plan, Quality Plan, Organizational Knowledge, Communication Matrix, Need and Expectations of Interested Parties etc.

List of exhibits

- | | |
|--|---|
| 1. Organization level QMS Skill Requirements | 9. Material specifications |
| 2. Department level Multi skill Identification | 10. Exhibit for Document Identification and Codification System |
| 3. Objectives and Target – HSS Objective Plan | 11. Organization level Risk Management Sheet |
| 4. Operational control plan | 12. Needs and Expectation of interested parties |
| 5. OHSAS control plan | 13. Internal & External Communication Matrix |
| 6. Defect wise disposal of non-conforming Products | 14. Department level Risk and Opportunity |
| 7. Operation control plan | 15. Organization Knowledge Sharing Matrix |
| 8. Quality plan (Inspection Test Plan) | |

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6. Blank sample formats for all the departments (102 sample formats)

It covers a sample copy of blank forms that are required to maintain records as well as establish control and create system in the organization. The samples given area guide for the user to follow. The organization is free to change the same to suit their own requirements. It can be used as templates. A total of 102 blank formats are provided as per the list given below.

List of blank formats

- | | | |
|---|---|--|
| 1. Master List & Distribution List of Documents | 2. Change Note | 3. Calibration Status of Instrument / Equipment |
| 4. Master List of Records | 5. Quality and HSE Objectives Monitoring Sheet | 6. Audit Plan / Schedule |
| 7. Internal Audit Non-Conformity Report | 8. ISO 9001:2026 QMS Clause wise Audit Review Report | 9. ISO 14001:2026 Clause wise Audit Review Report |
| 10. ISO 45001:2018 Clause wise Audit Review Report | 11. List of License / certificates / Compliance obligates | 12. Communication Report |
| 13. Scrap yard monitoring | 14. Housekeeping checking Report | 15. Interest party Complaint Report |
| 16. Management review meeting | 17. Objective Plan | 18. Climate change preparedness checklist |
| 19. Climate change risk & impact sheet | 20. Bio diversity impact register | 21. Ecosystem impact analysis |
| 22. Product LCA template | 23. Process Change Request Form | 24. Management of Change |
| 25. GHG Data collection sheet | 26. Department Wise IMS Audit Checklist | 27. Quality Culture & Ethical Behavior Awareness Training Record |
| 28. Ethical Behavior & Quality Commitment Declaration Form | 29. Corrective Action Report | 30. Evaluation Of HSE Impacts / Risks |
| 31. HSE Review of Prioritization Of Significant Aspect, OHS Hazards Its Impact and Risks Feasibility Analysis | 32. HSEMP Progress Monitoring Report | 33. Near Miss Report |
| 34. Investigation Report | 35. Safety Inspection Check List | 36. Work Permit Report |
| 37. First aid box check list | 38. Fire-Fighting checklist | 39. Fire Hydrant checklist |
| 40. PPE Preventive Maintenance check points | 41. Eye wash / shower checklist | 42. Location List of Fire Extinguishers |
| 43. List of Chain Pulley Blocks, Lifts, Pressure Vessel | 44. Work permit for Unloading of Solvent Tanker | 45. Ambulance Review Checklist |
| 46. Vehicle check report | 47. Waste / Used oil control and monitoring report | 48. Emergency siren testing report |
| 49. SCBA set inspection report | 50. PPE's stock inspection report | 51. Wind shock inspection report |
| 52. Pre-Startup Safety Review Form | 53. Training Calendar | 54. Employee Competence Record Sheet |
| 55. New Employee Induction Training Report | 56. Job Responsibility & Authority Sheet | 57. Training Attendance Report |
| 58. Skill Matrix Sheet | 59. Order Form / Order Confirmation | 60. Customer Complaint Report |
| 61. Customer Feed Back Form | 62. Customer Property Monitoring Register | 63. Purchase Order |
| 64. Material Inward Record | 65. List of Approved Supplier / | 66. New Supplier / Vendor |

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	Service Provider	Registration Form
67. Annual Purchase Contract Order	68. Vendor Evaluation Form	69. Disposal of Non-Conforming of Product & Service
70. Spray Dryer Log Sheet	71. Spin Flash Dryer Log Sheet	72. Reverse Osmosis Log Sheet
73. Blender / Ball Mill Log Sheet	74. Process change Request form	75. Equipment change Request form
76. Research and Development Request Report	77. Research and Development Plan	78. Design Verification Report
79. Design & Development Monitoring Register	80. Design Review Report	81. Experiment Data Sheet
82. MoM for Design Review	83. pH Meter Calibration Report	84. Test Request Slip for Incoming Sample
85. Test Request Slip for in process / Finish product Sample	86. Packing Report / Slip	87. Drum / Bag / Carton Inspection Report
88. Gate Pass	89. Material issue slip	90. Preservation Assessment Report
91. Goods receipt note	92. Performance Appraisal Records—Functional Heads	93. Performance Appraisal Records—Staff
94. Manpower Requirement form	95. Machine Installation & Commissioning Check sheet	96. Service Call Report
97. Machine Installation & Commissioning Report	98. Repairing Card	99. Equipment History Card
100. Equipment Annual Preventive maintenance Schedule	101. Equipment Maintenance Checklist	102. Machine Breakdown Record

7. Plans (06 files)

It covers sample copy of plans to link the organization objectives with the management plans for improvements. It helps any organization in preparation of HSEMPs, Contingency Plan, Contingency Plan – Hazardous Waste and Major Emergency Preparedness Plan based on few samples are provided for own organization.

8. Policies (12 policies)

It covers sample copy of policies for OH&S.

List of policies

1. Quality Policy
2. Occupational, Health & Safety (OH&S) Policy
3. Electrical Work Policy and Standard
4. Working at Height Policy and Standard
5. Safe Driving Policy and Standard
6. Work Permit Policy and Standard
7. Working In Office Policy and Office Safety Standard
8. Subcontractor Selection and OHS Controls Policy and Standard
9. Incident Investigation and Reporting Policy and Standard
10. Environment Policy

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11. Biodiversity Policy
12. Policy on EMS Guideline for Supplier

9. Sample filled Aspects and Impacts

The ready to use Aspects and Impacts in filled form is given to prepare the aspects and impacts document for the organization.

List of aspects–impacts

1. Aspect-Impact for Engineering area
2. Aspect-Impact for Environment area
3. Aspect-Impact for ETP area
4. Aspect-Impact for General area
5. Aspect-Impact for production area
6. Aspect-Impact for Waste disposal area

10. Sample filled HIRA- Hazard and Risk sheet

The ready to use HIRA in filled form is given to prepare the HIRA document for the organization.

List of HIRA

1. Hazard-risk assessment sheet for Electrical area
2. Hazard-risk assessment sheet for Engineering area
3. Hazard-risk assessment sheet for ETP area
4. Hazard-risk assessment sheet for General area
5. Hazard-risk assessment sheet for Production area
6. Hazard-risk assessment sheet for Utility services area
7. Hazard-risk assessment sheet for Waste disposal area

11. Filled formats (56 sample filled formats)

It covers a sample copy of filled forms required to maintain records as well as establish control and create system in the organization. The samples given are a guide to follow and the organization is free to modify the same to suit their own requirements. It can be used as templates. A total of 56 formats are provided as per the list given below.

List of filled formats

- | | | |
|--|--------------------------------------|---|
| 1. Master List & Distribution List of Documents | 2. Change Note | 3. Master List of Records |
| 4. Quality and Environmental Objectives Monitoring Sheet | 5. Audit Plan / Schedule | 6. EMS Internal Audit Non-Conformity Report |
| 7. Objective Achievement Plan | 8. Communication Report | 9. Scrap yard monitoring |
| 10. Housekeeping checking Report | 11. Objective Plan | 12. Climate change risk & impact sheet |
| 13. Bio diversity impact register | 14. Ecosystem impact analysis | 15. Product LCA template |
| 16. Process Change Request Form | 17. Management of Change | 18. GHG Data collection sheet |
| 19. Training Calendar | 20. Employee Competence Record Sheet | 21. New Employee Induction Training Report |

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- | | | |
|--|---|---|
| 22. Job Responsibility & Authority Sheet | 23. Training Attendance Report | 24. Skill Matrix Sheet |
| 25. Order Form / Order Confirmation | 26. Customer Complaint Report | 27. Customer Property Monitoring Register |
| 28. Material Inward Record | 29. List of Approved Supplier / Service Provider | 30. New Supplier / Vendor Registration Form |
| 31. Non-Conforming Product Record Sheet | 32. Spray Dryer Log Sheet | 33. Reverse Osmosis Log Sheet |
| 34. Process change form | 35. Research and Development Plan | 36. Design & Development Monitoring Register |
| 37. Design Review Report | 38. MoM for Design Review | 39. pH Meter Calibration Report |
| 40. Test Request Slip for in process / Finish product Sample | 41. Packing Report / Slip | 42. Gate Pass |
| 43. Preservation Assessment Report | 44. Performance Appraisal Records- Functional Heads | 45. Manpower Requirement form |
| 46. Machine Installation & Commissioning Check sheet | 47. Service Call Report | 48. Machine Installation & Commissioning Report |
| 49. Repairing Card | 50. Equipment Maintenance Checklist | 51. Machine Breakdown Record |
| 52. Corrective Action Report | 53. Near-Miss Incident Investigation Report | 54. Investigation Report |
| 55. HSE Inspection Checklist | 56. Work Permit Report | |

12. Sample MRM

It covers sample copy management review meeting, agenda of management review meeting and objective review.

13. EQHSMS Audit Questionnaires (More than 1500 Questions)

This covers audit questions based on the ISO 9001:2026, ISO 14001:2026 and ISO 45001:2018 requirements for each department as per the list of departments given below. It will be a very good tool for the auditors to make Audit Questionnaire for auditing. It will bring effectiveness in auditing. A total of more than 1500 Questions are prepared on the basis of ISO 9001:2026, ISO 14001:2026 and ISO 45001:2018. It can be logically used for auditing during internal audit for ISO 9001:2026, ISO 14001:2026 and ISO 45001:2018 to establish proper audit trail

14. Register of Rules and Regulations

This covers the list of regulatory requirements and compliance status and verification of compliance by the organization

15. Sample Risk Assessment Sheet

The ready-to-use risk template in editable form is given to prepare the risk document for the organization. It is given in an excel format and can be used as a template.

16. EQHSMS compliance matrix

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The ISO 9001:2026, ISO 14001:2026 & ISO 45001:2018 requirement-wise list of documented information reference of this kit is given in the compliance matrix for easy reference of user to understand how this system is made.

Chapter-2.0 ABOUT COMPANY

Punyam Academy Pvt. Ltd. is a progressive company promoted by a group of qualified engineers and management graduates having rich experience of more than 30 years in ISO and management area consultancy and online training as well. The company serves the global customers through on-site and off-site modes of service delivery system. We offer a full range of consulting services geared towards helping all types of organizations to achieve competitiveness, certifications and compliance to international standards and regulations. So far, we have **more than 4500 clients in more than 110 countries**. **Our ready-made editable documents kit helps the client in making their documents with ease and helps them comply with the related ISO standard faster.**

1. Our promoters and engineers have experience in providing management training, ISO series consultancy for **more than 4500 companies** globally. We have clients **in more than 110 countries**.
2. We are a highly qualified team of 80 members (M.B.A., Degree Engineers). Our director has a rich professional experience in this field (since 1991).
3. We have 100% success rate in ISO series certifications for our clients from reputed certification bodies. We possess a branded image and are a leading name in the global market.
4. We also suggest continual improvement and cost reduction measures as well as provide highly informative training presentations and other products that give you payback within 2 months against our cost.
5. We have spent more than 60000 man-days (170 man-years) in the preparation of documents and training slides.

We are committed for:

1. Personal involvement and commitment from the day one
2. Optimum charges
3. Professional approach
4. Hard work and updating the knowledge of team members
5. Strengthening clients by system establishment and providing best training materials in any areas of management to make their house in proper manner
6. Establishing strong internal control with the help of system and use of the latest management techniques.

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Chapter-3.0 USER FUNCTION

3.1 Hardware and Software Requirements

A. Hardware

- Our documentation kit can better perform with P4 and higher computers with a minimum of 10 GB hard disk space.
- For better visual impact, you may keep the setting at high color.

B. Software

- Documents are written in MS-Office 2007 and Windows XP programs. You are, therefore, required to have MS-Office 2007 or higher versions with Windows XP.

3.2 Features of Documentation kit

- The kit contains all necessary documents as listed, and complies with the requirements of system standards.
- The documents are written in easy-to-understand English language.
- This kit will save much time in typing and preparing your documents at your own.
- The kit is user-friendly to adopt and easy to learn.
- The contents of this kit are developed under the guidance of experienced experts.
- The kit provides a model of the management system that is simple and free from excessive paperwork.

Chapter-4.0 BENEFITS OF USING OUR DOCUMENTATION KIT

1. By using these documents, you can save a lot of your precious time while preparing the ISO documents.
2. The kit takes care of all the sections and sub-sections of ISO 9001:2026, ISO 14001:2026 and ISO 45001:2018 standards and helps you to establish better system.
3. This documentation kit enables you to change the contents and print as many copies as you need. The users can modify the documents as per their industry requirements and create their own EQHSMS documents for their organization.

For more information about EQHSMS Documentation kit [Click Here](#)

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4. It will save much cost in document preparation.
5. You will get a better control in your system due to our proven formats.
6. You will also get a better control in your system as our proven documents and templates are developed under the guidance of experts and globally proven consultants. The team has a rich experience of more than 25 years in the ISO consultancy.
7. Our products are highly sold across the globe and are used by many multinational companies. They have got total satisfaction as well as experienced value for money.
8. In the preparation of documentation kit, our team has verified and evaluated the entire content at various levels. More than 1000 hours have been spent in the preparation of this documentation kit.
9. The entire kit is prepared by a globally proven team of leading ISO consultants.

Chapter-5.0 METHOD OF ONLINE DELIVERY

On completion of the secured purchase, we provide a username and password to download the product from our FTP server. We provide instant online delivery of the kit to the users by sending an e-mail of username and password.

For purchase, Click Here ➡ 

For more information about EQHSMS Documentation kit [Click Here](#)