The Total Editable Document kit has 6 main directories as below.

ISO/IEC 17043:2010 Editable Document kit for proficiency testing

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B. Documentation:

Our document kit is having sample documents required for ISO/IEC 17043:2010 certification as listed below. You need to study it do necessary changes as per your company need and within 4 days your entire editable documents with all necessary details are ready and many organization are certified globally in 1st trial with the help of our documents from any kind of stringent certification audit.

Under this directory further files are made in word Document as per the details listed below. All the documents are related to any kind of manufacturing/process industry.

1. Quality Manual:

**ISO/IEC 17043:2010 Manual Index**

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Management Requirements

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Note → The amendment number given above is at the time of issue of this manual. If any page is amended then latest amendment number of such pages is recorded in amendment record sheet and on the table of content given above.

2. Procedures (23 Procedures):

It covers sample copy of mandatory procedures covering all the details of ISO/IEC 17043:2010 standard.

1. Procedure for personnel and training
2. Procedure for design planning for proficiency testing scheme
3. Procedure for preparation of proficiency test item
4. Procedure for assessment of homogeneity and stability of proficiency test item
5. Procedure for calculation of assigned value and its standard uncertainty
6. Procedure for Handling, storage, packaging, labeling, and distribution of proficiency test item
7. Procedure for evaluation of proficiency testing scheme results
8. Procedure for protection of participant’s confidential information
9. Procedure for document and data control
10. Procedure for operation of proficiency testing scheme and review of the nomination of

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participants
11 Procedure for Review request, tender and contracts for the proficiency testing scheme
12 Procedure for Subcontracting
13 Procedure for Purchasing
14 Procedure for Complaint Handling
15 Procedure for Control of Non-Conforming Work
16 Procedure for corrective action
17 Procedure for preventive action
18 Procedure for Control of Records
19 Procedure for internal audit
20 Procedure for Management Review
21 Procedure for measurement traceability and calibration
22 Procedure for Prevention of Collusion and Falsification while Conducting PT Programmes
23 Procedure for impartiality

3. Blank Formats (48 Formats):
It covers sample copy of blank forms required to maintain records as well as establish control and make system in the organization. The samples given are as a guide and not compulsory to follow and organization is free to change the same to suit own requirements.

List of Formats

1. Form No. 1, Participation in Proficiency Testing
2. Participant feedback form
3. Complaint report
4. Complaint register
5. Participants Data Bank Register
6. Sample delivery note
7. Annex-A, Result Sheet
8. Proficiency test report
9. Homogeneity check report
10. Assigned value by other method
11. Stability check report
12. Sample Stock Register
13. Proficiency Testing Design Plan
14. Preservation Assessment Checklist
15. Equipment History Card
16. Purchase Order
17. Indent
18. Approved Vendor List
19. Supplier Registration Form
20. Open purchase order
21. Supplier Evaluation Report
22. Inspection Report
23. Approved subcontractor list
24. Work order
25. Subcontractor audit report
26. Master List Cum Distribution List of Documents
27. Change Note
28. Corrective Action Report
29. Master List of Records
30. Quality Objectives
31. Audit Plan / Schedule
32. Internal Audit Non-Conformity Report
34. Preventive Action Report

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35. Calibration Status of Equipment
36. Audit Checklist – Top Management
37. Audit Checklist – Quality Manager
38. Audit Checklist – Training
40. Training Calendar
41. Training Report
42. Induction Training Report
43. Job Description And Specification
44. Skill Matrix
45. Confidentiality Agreement
46. Appointment Letter
47. Employees Competence Report
48. Education, training and skill objective

4. **Standard Operating Systems (06 SOPs)**
   It covers sample copy of mandatory standard operating procedures and sanitation practices covering all the details as per ISO/IEC 17043:2010 standard requirements for proficiency the lists of operating procedures are listed below.

   **List of SOPs**
   
   1. SOP for preparation of stainless steel proficiency test item for chemical analysis by OES
   2. SOP for preparation of aggregate proficiency test item
   3. SOP for preparation of waste water (effluent part–1) proficiency test item
   4. SOP for preparation of Cement proficiency test item
   5. SOP for preparation of Bitumen proficiency test item
   6. SOP for preparation of waste water (Effluent Part–2) proficiency test item

5. **Exhibits (03 Exhibits)**
   It covers sample copy of exhibits covering all the details of ISO/IEC 17043:2010 standard.

   1. Codification System
   2. Calibration periodicity
   3. Collection, Preservation and Analysis of Waste water samples

6. **Proficiency Testing Design Plan**
   It covers sample copy of proficiency testing design plan covering all the details of ISO/IEC 17043:2010 standard.

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Chapter-2.0 ABOUT COMPANY

Global manager group is a progressive company and promoted by a group of qualified engineers and management graduates having rich experience of 20 years in ISO consultancy and management areas. The company serves the global customers through on-site and off-site modes of service delivery systems. We offer a full range of consulting services geared towards helping all types of organizations to achieve competitiveness, certifications and compliance to international standards and regulations. So far we had more than 1200 clients in more than 45 countries. Our ready made training and editable document kit helps the client in making their documents easy and make them complying to related ISO or BRC standard faster.

1. Our promoters and engineers have experience of more than 1200 companies globally for management training, ISO series consultancy. We had clients in more than 45 countries.
2. Highly qualified 40 team members (M.B.A., Degree engineers) and owner is having rich professional experience (since 1991).
3. We have 100% success rate for ISO series certification of our clients from reputed certifying body and branded image and leading name in the market.
4. Suggest continual improvement and cost reduction measures as well as highly informative training presentations and other products gives payback within 2 months against our cost.
5. So far more than 50000 employees are trained by us in ISO series certification.
6. We had spent more than 60000 man-days (170 man years) in preparing ISO documents and training slides.

Global Manager Group is committed for:

1. Personal involvement & commitment from first day
2. Optimum charges
3. Professional approach
4. Hard work and update the knowledge of team members
5. Strengthening clients by system establishment and providing best training materials in any areas of management to make their house in proper manner
6. To establish strong internal control with the help of system and use of the latest management techniques.

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E-mail: sales@globalmanagergroup.com  Tele: +91-79-2979 5322
Chapter-3.0 USER FUNCTION

3.1 Hardware and Software Requirements

A. Hardware:-

- Our document kit can be better performed with the help of P3 and above computers with a minimum 10 GB hard disk space.

- For better visual impact of the power point Document you may keep the setting of colour image at high colour.

B. Software used in Document kit

- Documents written in Ms Office 2003 and window XP programs. You are therefore required to have office 2003 or above with window XP

3.2 Features of Document kit:-

- Contains all necessary documents as listed above and comply with the requirements of ISO/IEC 17043:2010 Standards.

- Written in Plain English

- It will save much time in typing and preparation of documents alone.

- User-friendly and easy to learn.

- Developed under the guidance of experienced experts.

- Provides model of a Management system that is simple and free from excessive paperwork.
Chapter-4.0 BENEFITS OF USING OUR DOCUMENT KIT

1. By using these documents, you can save a lot of your precious time while preparing the ISO/IEC 17043:2010 documents.

2. Take care for all the section and sub sections of ISO/IEC 17043:2010 standard helps you in establishing better system.

3. Document kit enables you to change the contents and print as many copies as you need. The user can modify the documents as per their industry and create own ISO/IEC 17043:2010 documents for their organization.


5. You will get better control in your system due to our proven formats.

6. You will get better control in your system due to our proven documents and templates developed under the guidance of our experts and globally proven consultants having rich experience of more than 20 years in ISO consultancy.

7. Our products are highly sold globally and used by many multinational companies and had provided total customer satisfaction as well as value for money.

8. In preparation of document kits; it is been verified and evaluated at various levels of our team and more than 1000 hours are spent in preparation of this product kit.

9. Prepared by globally proven team of leading consultant

Chapter-5.0 METHOD OF ONLINE DELIVERY

On secured completion of purchase we provide user name and password to download the product from our ftp server. Thus we are providing instant on line delivery of our products to user by sending e mail of user name and password

For purchase Click Here ⇒ BUY

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