D166: DEMO OF ISO 39001:2012 ROAD TRAFFIC SAFETY MANAGEMENT SYSTEM DOCUMENTATION AND AWARENESS TRAINING KIT Price 699 USD

Totally editable documentation package and awareness training package for quick process improvement to implement the road traffic safety management system
Completely editable documentation and training toolkit
(Manual, procedures, exhibits, blank forms, audit checklists; ppt presentation and student manual, etc.)

Buy at: www.documentationconsultancy.com

Chapter-1.0 CONTENTS OF ISO 39001:2012 DOCUMENTATION AND AWARENESS TRAINING KIT (More than 100 files)

A. This editable documentation kit has 7 main directories in Word/Excel, as below:

Sr. No.	Directory	Details of Documents
1.	**Road Traffic Safety Manual**	**10 Files in MS Word**
2.	**Annexures to RTS Manual**	**05 Files in MS Word**
3.	**Procedures**	**10 Procedures in MS Word**
4.	**Exhibits**	**06 Exhibits in MS Word**
5.	**Blank Formats /Templates Name of departments**	**37 Blank Formats in MS Word / excel**
	Road Traffic Safety (RTS)	14 formats in MS Word / excel
	Operation (OPO)	09 formats in MS Word
	Purchase (PUR)	03 formats in MS Word
	Engineering (ENG)	03 formats in MS Word
	Training (TRG)	07 formats in MS Word
	Marketing(MKT)	01 Formats in MS Word
6.	**SOPs**	**03 Exhibits in MS Word**
7.	**ISO 39001:2012 Audit checklists**	**More than 180 questions**
8.	**ISO 39001:2012 document compliance matrix (Requirement wise reference documented information)**	**01 File in MS Excel**

Total 70 files in editable form; Quick Download by e-delivery

For more information about ISO 39001:2012 Documentation and Awareness kit Click Here

D166: DEMO OF ISO 39001:2012 ROAD TRAFFIC SAFETY MANAGEMENT SYSTEM DOCUMENTATION AND AWARENESS TRAINING KIT Price 810 USD

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Part-2 ISO 39001 Awareness training kit

Part – 2: Training: ISO 39001 awareness training package	
A. PPT Presentation	**No. of Slides**
1. Overview of ISO 39001:2012	21 slides
2. ISO 39001:2012 requirements	36 slides
3. ISO 39001:2012 documentation	17 slides
4. Step for ISO 39001:2012 certification	26 slides
B. Literature	
A literature to understand ISO 39001:2012 subject well in 04 chapters, 02 workshops and 01 case study	**Approx. 42 pages in MS word**
C. Work shops	**20 questions to solve**
D. Case study	**1 case study with 5 questions**

Part – 1:Documented information package:

Our documentation kit contains sample documents required for ISO 39001:2012certification as listed below. **All documents are in MS-Word/Excel files and you can edit them.** You can make changes as per your organization's need and **within few days your entire documents** with all necessary controls will be ready. In the ISO 39001:2012, documented information (procedures, etc.) are required a few places only. But for making the system better, we have provided many editable templates from which a user can select templates as per their own requirement and make some minor changes in them to make own system. Two types of documented information are provided in this kit, as listed below:

1. **Maintain documented information (Scope, Manual, etc.)**
2. **Retain documented information (Forms / Templates)**

Under the main directories, further files are provided in MS Word document as per the details given below.

For more information about ISO 39001:2012 Documentation and Awareness kit Click Here

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1. Road Traffic Safety Manual (10 Chapters and 5 Annexure):

It is a sample copy of road traffic safety manual having clause-wise details of how ISO 39001:2012 system is implemented. The road traffic safety manual is tier-1 of ISO 39001:2012 documents and covers list of procedures as well as overview of organization. This manual has total 10 chapters covering company profile, amendment sheet, index, clause-wise details as per ISO 39001:2012 for implementation, sample policy and organization chart.

(A) Table of Contents

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2. Procedures (08 procedures):

Sample copies of mandatory procedures as per ISO 39001:2012 are provided, which cover all the details like purpose, scope, responsibility, how procedure is followed as well as the list of exhibits, reference documents and formats. The list of sample procedures provided in the kit is given below.

List of Procedures

1. Procedure for Documented Information
2. Procedure for Corrective Action
3. Procedure for Internal RTS Audit
4. Procedure for Management Review
5. Procedure for Risk Management
6. Procedure for Training
7. Procedure for Emergency Preparedness Response
8. Procedure for Control of Records
9. Procedure for Driving
10. Procedure for RTS Performance Factors

3. Exhibits (06 exhibits)

Exhibits cover Skill Requirements, Multi Skill Requirements, Interested Parties Needs & Expectations, Communication Matrix, Disposable of Non-Conforming Service, Codification Systemetc. as per ISO 39001:2012 standard.

List of Exhibits

1. Skill Requirements
2. Multi Skill Requirements
3. Interested Parties Needs & Expectations
4. Communication Matrix
5. Organizational Knowledge
6. Disposable of Non-Conforming Service
7. Codification System

4. Blank sample formats for all the departments (37 sample formats)

This directory includes sample copy of blank forms that are required to maintain records as well as establish control and create system in the organization. The samples are given for the users as a guide to follow. The organization is free to change the same to suit their own requirements. The blank formats can be used as templates. A total of 41 blank formats are provided as per the list given below.

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List of blank formats

1.	Master List Cum Distribution List of Documents	2.	Breakdown History Card
3.	Change Note	4.	Preventive Maintenance Schedule
5.	Preventive Action Report	6.	Equipment wise Preventive maintenance Check Points
7.	Master List of Records	8.	Complaint Report
9.	RTS Objectives Monitoring sheet	10.	Heavy and light inspection Check list
11.	RTS Audit Plan / Schedule	12.	Site's Vehicle Violation form
13.	ISO 39001:2012 Clause wise Document wise Audit Review Report	14.	Safety Inspection Check List
15.	RTS Internal Audit Non–Conformity Report	16.	Near Miss Report
17.	Continual Improvement Plan	18.	Work Permit-Solvent Tank
19.	Corrective Action Report	20.	Road Traffic Safety Investigation Report
21.	List of Licenses / certificates	22.	Vehicle Inspection Report For Site
23.	Communication Report	24.	Operation Log Sheet
25.	Management Review Meeting	26.	Disposal of Non conforming Products & Services
27.	Risk Analysis Sheet	28.	Vendor Rating
29.	Training Calendar	30.	Subcontract work Monitoring Report
31.	Training Need Cum Records Sheet	32.	Service Contract Agreement
33.	Induction Training Report	34.	Training Attendance Cum Evaluation Sheet
35.	Job Description and Specification	36.	Induction Training Report for Driver
37.	Multi Skill Analysis		

5. ISO 39001:2012 FMSAudit checklist (more than 150 questions)

This covers audit questions based on the ISO 39001:2012 road safety management system requirements. It will be a very good tool for the auditors to make audit questionnaire for auditing. It will bring effectiveness in auditing. A total of more than 150questions are prepared on the basis of ISO 39001.

6. ISO 39001:2012 Compliance Matrix

This compliance matrix contains ISO 39001requirement wise list of documented information for easy reference of users and to understand how this system is made.

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Part-2: Training: ISO 39001 awareness training:

A. Presentation: -

Under this directory further files are made in power point presentation as per the chapter listed below.

- Topic wise power point presentation in 4 modules as listed below.

1. Overview of ISO 39001

It covers Overview of road safety management system, benefits and summary of overall system and process for ISO 39001.

2. ISO 39001road safety management requirements

It covers FMS ISO 39001 systems, Requirements, to establish the road safety management system, It gives explanation for many concepts and given in plain English.

3. ISO 39001 road safety management documentation

It covers road safety management system documented information details and list of areas where standard demands for documented information. Such documented information with list against the requirements is given.

4. **Steps for ISO 39001 certification**

It covers implementation methodology, steps for ISO 39001 certification, the non-conformances, process, what happens during a certification audit.

B. The literature to understand ISO 39001 subject well:-

This topic covers write up for the ready reference to the participant for understanding and reading the subject to get in depth knowledge on the subject.

It is given in word. You may also use it for further reading and circulations within audience.

Chapter No.	Name of chapter
1.	Overview of ISO 39001 road safety management system
2.	ISO 39001 requirements
3.	ISO 39001 documentation
4.	Step for ISO 39001 certification

C. Total 2 workshops to understand ISO 39001 requirements:-

This topic covers 2 workshops and total 20 questions with details to find out the ISO 39001 applicable clause number to check effectiveness of training gained by students.

For more information about ISO 39001:2012 Documentation and Awareness kit Click Here

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D. There is 1case study to understand ISO 39001 requirements:-

This topic covers 1 case study with audit questions with details to find out the ISO 39001 applicable clause requirement to check effectiveness of training gained by students.

Chapter-2.0 ABOUT COMPANY

Global manager group is a progressive company promoted by a group of qualified engineers and management graduates having rich experience of over 25 years in ISO consultancy and management areas. The company serves the global customers through on-site and off-site modes of service delivery systems. We offer a full range of consulting services geared towards helping all types of organizations to achieve competitiveness, certification and compliance to international standards and regulations. So far, we have **more than 2700 clients in more than 36 countries.** **Our readymade training kit and editable documentation kit help the clients in making their documents with ease and complying with the related ISO standard faster.**

1. Our promoters and engineers have rich experience of providing management training and ISO series consultancy for **more than 2700 companies** globally. We have clients **in more than 36 countries.**
2. We are a highly qualified team of 80 members (M.B.A., Degree Engineers). Our Director has rich professional experience in this field (since 1991).
3. We have 100% success rate in ISO series certification for our clients from reputed certifying bodies. We possess a branded image and are a leading name in the global market.
4. We suggest continual improvement and cost reduction measures as well as provide highly informative training presentations and other products that give you payback within 2 months against our cost.
5. So far, we have trained more than 50000 employees in ISO series certification.
6. We have spent more than 60000 man-days (170 man-years) in the preparation of ISO documents and training slides.

Global Manager Group is committed for:

1. Personal involvement and commitment from the day one
2. Optimum charges
3. Professional approach and globally helped many companies for this standard.
4. Hard work and updating the knowledge of team members
5. Strengthening clients by system establishment and providing best training materials in any areas of management to make their house in proper manner
6. Establishing strong internal control with the help of system and use of the latest management techniques.

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Chapter-3.0 USER FUNCTION

3.1 Hardware and Software Requirements

A. Hardware

- Our documentation kit can better perform with P4 and higher computers with a minimum of 10 GB hard disk space.
- For better visual impact, you may keep the setting at high color.

B. Software

- Documents are written in MS-Office 2007 and Windows XP programs. You are, therefore, required to have MS-Office 2007 or higher versions with Windows XP.

3.2 Features of Documentation kit

- The kit contains all necessary documents as listed, and complies with the requirements of system standards.
- The documents are written in easy to understand English language.
- This kit will save much time in typing and preparing your documents at your own.
- The kit is user-friendly to adopt and easy to learn.
- The contents of this kit are developed under the guidance of experienced experts.
- The kit provides a model of the management system that is simple and free from excessive paperwork.

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Chapter-4.0 BENEFITS OF USING OUR DOCUMENTATION KIT

1. By using these documents, you can save a lot of your precious time while preparing the ISO documents.

2. The kit takes care of all the sections and sub-sections of ISO 39001standards and helps you to establish better system.

3. This documentation kit enables you to change the contents and print as many copies as you need. The users can modify the documents as per their industry requirements and create their own ISO 39001:2012 documents for their organization.

4. It will save much cost in document preparation.

5. You will get a better control in your system due to our proven formats.

6. You will also get a better control in your system as our proven documents and templates are developed under the guidance of experts and globally proven consultants. The team has a rich experience of more than 25 years in the ISO consultancy.

7. Our products are highly sold across the globe and are used by many multinational companies. They have got total satisfaction as well as experienced value for money.

8. In the preparation of documentation kit, our team has verified and evaluated the entire content at various levels. More than 1000 hours have been spent in the preparation of this documentation kit.

9. The entire kit is prepared by a globally proven team of leading ISO consultants.

Chapter-5.0 METHOD OF ONLINE DELIVERY

On completion of the secured purchase, we provide a username and password to download the product from our FTP server. We provide instant online delivery of the kit to the users by sending an e-mail of username and password.

For purchase, Click Here ➡ BUY

For more information about ISO 39001:2012 Documentation and Awareness kit Click Here